

DRAFT

LARKSPUR SCHOOL DISTRICT

Minutes of the Facilities Master Planning Committee Meeting

February 11, 2008

Attendees:

Valerie Pitts – Superintendent, Larkspur School District
Wolf Gutscher – Facilities Director, Larkspur School District
Randy Michaels – Parent – Committee Vice Chairman
Layne Dorr – Classified District Employee
Rob Lescoe – Certificated District Employee
Megan Kelly – Certificated District Employee
Bonnie Frank – Parent
Jen Bernabei – Parent – Committee Member
Todd Lee – Greystone West, Project Manager
Chris – Greystone West, Project Manager
Catherine Guthrie – Parent – Committee Member
Lisa Wang – Parent – Committee Member
Marilyn Clark – Neil Cummins Principal
Daniel Norbutas – Hall Middle School Principal

Welcome: Michael Hooper, Committee Chairman, could not attend due to illness. The meeting was facilitated by Valerie who welcomed the group.

Minutes: The minutes of the January 28, 2008 meeting were approved.

Public Input: No comments.

Modernization / Facilities Needs Assessment: A draft of the report on Neil Cummins was reviewed by Todd and copies were distributed. A draft report on Hall will be presented at our next meeting. Formal reports will be completed in March.

Todd reported that much of what was supposed to be have been done in 2001 did not occur due to cost, such as modernization of the A, B, C and D wings. As a result, the wings need much work. The estimate to modernize them and replace the portables (E and F wings) is \$8.5 million. Todd suggested that a good option may be to tear down the D & E wings. The estimate for the project, to include a tear down, is \$9.9 million.

The Committee discussed some options on how to house students while construction takes place. Todd provided the Committee with some ideas on how to

reconfigure the present building layouts. One idea provided for 22 new classrooms to replace the 17 existing in the D & E wings.

The Committee also discussed the fact that if we neglect to modernize, we will pay more in ongoing maintenance.

Todd mentioned that there is also some need for further modernization at Hall. The 3, 4 and 5 wings still need work, estimated at \$4.8 million.

The Committee again discussed if our District qualifies for modernization funds from the state. We would need 172 new students to qualify for even partial funding.

Jen Bernabei asked about the cost of including San Clemente in the scenario. Todd estimated that to do the work on all three schools would be \$25-30 million.

California Preschool Strategic Plan Update: This topic was discussed briefly by Valerie and Wolf. The Committee was presented with literature from the California Preschool Learning Foundation, which they were asked to read and be prepared to discuss at the next Facilities Committee meeting.

Valerie also requested the Committee read through Todd's Neil Cummins' Needs Analysis Report, also to be discussed at its next meeting.

Next Meeting: The next meeting will be on February 25 at 5:30 in the Hall Library. The Principals are invited to attend. Jonathan Edwards will also be invited to speak on Bond financing.

Submitted by,

Layne Dorr