

DRAFT

LARKSPUR SCHOOL DISTRICT

Minutes of the Facilities Master Planning Committee

January 28, 2008

Attendees:

Valerie Pitts – Superintendent Larkspur School Dist.
Wolf Gutscher – Consultant for the Larkspur School Dist.
Randy Michaels – parent – Vice Chairman
Michael Hooper – parent – Chairman
Rob Lescoe – certificated district employee
Lisa Wang – parent – committee member
Megan Kelly – certificated district employee
Jen Bernabei – parent – committee member

1. **Welcome** - Introductions were made and the meeting was called to order.
2. **Minutes** – Minutes from the January 14 meeting were approved with the following revision – strike “we agreed on 1250.”
3. **Vision Review** – Valerie discussed various aspects of the vision of the Larkspur School District—that it has been crafted over the past few years and the statement is a culling of an “essay” of a desired future state in the Larkspur School District. Trustees, parents, staff and community partners have sent a clear message on the vision of the district, including a vision for facilities and climate that promotes small, nurturing environments.
4. **Enrollment Projections** – Members of the Committee reviewed all variants of enrollment projections—high, medium and low. It was motioned by _____ and seconded by _____ that the Facilities Committee use an enrollment figure of 1300 – 1400 students in 2012-2013 as its figure for developing a Facilities Master Plan.
5. **Work Plan** – The preschool initiative was added as an item for ongoing discussion. The Facilities Needs Assessment (modernization needs) will be presented and discussed at the first February meeting.

The next meeting will be on February 11 at **5:30 p.m.** in the Hall Middle School Library. The committee agreed to begin at **5:30**, in order to give time to review and discuss the Facilities Needs Assessment.

Submitted by,

Valerie Pitts